

Dear Addenbrooke Families,

My name is Amy Addison and I am the supervising nurse for the school this year. I have a 2nd and 6th grader at Addenbrooke, and we are headed into our 7th year with this school community. I look forward to getting to know some of you better as I serve the school in this capacity.

This letter will address:

- 1) Health Intake Form**
- 2) Medication Forms**
- 3) Immunization Compliance**
- 4) Medication Drop Off**

Health Intake Form

I will be working with the administration and health staff who are at the school daily to ensure your kids are safe and thriving this year at school. To do that, I need your help. I am attaching a health intake form that I need you to fill out and return before the first day of school. This form is for any child who has a health concern that the school should be aware of in order to best care for your child. This includes allergies, asthma, seizures and diabetes, but also intestinal issues, migraines, etc. or even vision or hearing issues that may require intervention in the school health office. Use the back of the form to include additional information as necessary, and provide any notes from your medical team with additional pertinent information. **This form is required in addition to any information you have given the school in previous years or have listed on Infinite Campus or other JeffCo websites.**

Medication Forms

As most of you are aware, there are forms that must be filled out by your doctor in order to give any medication at school, or to hold emergency meds at school. I am also attaching these forms below. Please have your doctor fill out, sign, and date these forms.

Here are a few reminders regarding medication:

- All health care plans for Epinephrine, Asthma, Seizures, or Diabetes must be completed annually. If the signature from the doctor is more than a year old, it must be renewed.
- All medications must be in the original container, including the pharmacy label for prescription meds. If the med must be given at home and school, please ask the pharmacist for two containers so that the proper amount can remain at school. If you have discarded the original box with the label, please go to the prescribing pharmacy and they can print a new label for you.
- Medications must not be expired. Please check all dates on your medication and request a new prescription if the meds are expiring in the next few months.

Immunization Compliance

The state of Colorado requires that students who attend a public school be in compliance with their immunizations. There are three ways to be compliant:

- Have an up to date immunization form from your doctor filed with the school

- If you are behind schedule with immunizations, have a document signed by a doctor that describes the catch up schedule.
 - If you are declining any of the required vaccinations for a non medical reason, you must have your doctor complete and sign the Non Medical Exemption form yearly (attached) OR complete the Immunization Education Module and print your certificate yearly. (just like the flu shot, the COVID vaccine is not a required vaccination) If you have a medical exemption, the Medical Exemption form is only required to be turned in once with a doctor's signature. (attached)
- Link to access the Immunization Education Module:
<https://cdphe.colorado.gov/vaccine-exemptions>

Medication and Form Drop Off

Please email all forms to:

Melissa Steiner (K-8 Health Aide) msteiner2@addenbrooke.org

Gifty Kessey (High School Health Aide) gkessey@addenbrooke.org

You can also drop off these forms with medications at the front desk of the K-8 or High school buildings. The sooner the better as we would like to be organized and ready on the first day of school. **If you haven't brought them sooner, meds and forms are due to be dropped off during the supply drop off or teacher meet and greet on Thursday August 11th from 3-5pm.**

I will be reaching out to you with any questions I have about the information we receive. Please email me at: amy.addison@childhealthconnection.com with any questions or concerns you have.

Thank you,
The Addenbrooke Health Team