Addenbrooke Classical Academy

BOARD OF DIRECTORS’ REGULAR MEETING MINUTES December 14, 2021

Location: High School Commons (in person and Zoom)

3605 S Teller St., Lakewood

I. Call to Order (6:04 PM)
   a. Mr. Kuetemeyer welcomed guests.
   b. The Pledge of Allegiance was led by Mr. Kuetemeyer
   c. The Pledge of Allegiance was led by Mr. Kuetemeyer.
   d. The Mission Statement was read by Mr. Kuetemeyer.
   e. Roll call. A quorum of the Board was present as follows: Mr. Kuetemeyer, President; Mr. Michael Edlen, Vice President; Mrs. Sarah Rodriquez, Director; Mr. Mark Brand, Director; Mr. John LaBarbara, Director; Mr. Christian Summers, Treasurer; and Mr. John Byrne, Secretary.
   f. Public comments – 3 minutes per person
      No one present asked to address the board.
   g. Board announcements
      There were no board announcements.
   h. Approval of agenda
      i. 2 changes
         1. SAC to present in person instead of in writing.
         2. Fee increases for use of the field and gym.
      ii. Mr. Christian Summers motioned to approve, Mr. Mark Brand seconded.
      iii. Vote: unanimous

II. Consent Agenda
   a. Minutes of November 9, 2021 meeting: Approved upon adoption of the agenda.
   b. Policy Packet 2, excluding 6.3: Approved upon adoption of the agenda.

III. Recognition
   a. Parents for attendance at all the fall performances last week.
   b. Southwest Community Church for hosting the performances.
c. Basketball coaches for all the time they put in. Especially Coach Joel who had to do double duty because the J.V. coach was out.
d. Girl’s basketball coaches for a great job and all the work they put in.
e. Ms. Evalyn is stepping up to take on more responsibility

IV. Reports (in writing only, unless there are questions)
   a. Executive Director
   b. Principals
   c. Finance Committee
      i. Mr. Christian Summers gave verbal report
         1. CSS is doing on audit. Because of that they didn’t want to do a written report until they could do some more research and give a better report.
d. School Accountability Committee
   i. Renata gave a verbal report
   ii. They see their responsibility to do parent surveys and provide support for UIP and help with other kinds of research. Looking for 7-9 members. In the process of drafting bylaws.

V. Board of Director Action Items
   a. Pre-K tuition and finances
      i. Request to increase tuition.
      ii. Mr. Michael Edlen motioned to approve, Mr. John Byrne seconded:
         Vote: Unanimously approved
   b. School enrollment – projections and activity
   c. Consider date for legal counsel interviews
      i. Mr. Chris Kuetemeyer propose a special meeting for an hour on Jan. 4, at 6:30 PM
   d. Consider Parenting Safe Kids proposal
      i. Parents proposed using the Ralston house for training teachers and make available for parents.
e. Consider 2022-2023 School Calendar
   f. Board update from concurrent enrollment committee
      i. Recommending two tracks for high school students
         1. Offer the option but focus on the classical education instead of pushing students to get their associates by the time they graduate.
g. First reading of Policy Packet 3
i. Michael 3.14 E 2 recommended adding “board members”
ii. Mr. John Byrne moves to accept recommendation, Mr. Chris Kuetemeyer 2nd
   Vote: Unanimous

h. Adjust rental fees
   i. $75 for full gym $40 for half
   ii. $110 for field
   iii. Mr. Christian Summers motions to increase, Mr. Michael Brand 2nd
   Vote: unanimous

VI. Adjournment (7:03 PM)
a. Mr. Christian Summers moves to adjourn, Mr. Chris Kuetemeyer 2nd
   Vote: 6 yes 1 abstain