



Regular Meeting Minutes

REGULAR MEETING

Date: December 8, 2020 5:00 PM

ADDENBROOKE CLASSICAL ACADEMY

Location:

BOARD OF DIRECTORS

Virtual Zoom meeting

Our mission: *Fostering a Culture of Free and Independent Thinkers through Tradition and Innovation.*

1. **Call to Order.** Pursuant to proper notice of the meeting, Mr. Chris Kuetemeyer called the meeting to order at 5:03 pm via a virtual Zoom video conference.
 - a. Welcome Guests. (none)
 - b. Roll Call. A quorum of the Board was present as follows: Mr. Chris Kuetemeyer – President; Mrs. Stephanie VandenBerg – Treasurer; Mrs. Lea Buck –Community Board Member, Secretary (via Zoom); Mr. John LaBarbara, Community Board Member; Mrs. Sarah Rodriguez, Director; Mr. Charles Wright – Executive Director; Mrs. Julie Spencer, Principal.
 - c. Public Comments. (none)
2. Announcements (none)
3. Approval of Agenda.
 - a. *A motion was made to approve this month’s agenda with the following additions: Job Description discussion, and Executive Session.*
 - b. **Vote: [5]-Yes [X]-No. Motion Carried.**
4. Consent agenda
 - a. *A motion was made to approve last month’s minutes.*
 - b. **Vote: [5]-Yes [X]-No. Motion Carried**
5. Administration/Board of Directors Discussion Items
 - a. General Updates
 - i. COVID update and possibilities for the next two months and the Spring semester
 - ii. 2021-2022 Calendar first reading
 - iii. Executive Director Summary
 1. Soccer field finalized
 2. Final draft for audit for 2019-2020 has been turned into JeffCo School Board
 3. Egress on west side of new high school campus has been completed
 4. Last few items on high school punch list are being finalized
 5. All students are on remote learning for the rest of the semester
 - iv. Revisiting discussion of CMAS testing, benchmarks for ACA going forward with COVID variable this year.
 - v. Discussion of drafted Job Description
 - vi. Board bylaws discussion: clarifying terms for Board Members and opportunity for extending term length for special circumstances and school need
 1. At this time the current board president will retain his position until the term end in June 2021. A decision will be made at that time whether appointing a new president is in the best interest of the school
 2. Let the record show that Stephanie VandenBerg objects to the Board’s conclusion
6. Administration Action Items (none)

7. Executive Session.

- a. Entering executive session at 5:35 pm.
- b. Personnel matter
 - i. [§24-6-402(4)(f), C.R.S. Personnel matters, identifying the person or position to be discussed.]
- c. Ending executive session at 6:17 pm

8. Board of Directors Action Items

- a. Approval of 2021-2022 Academic Calendar
- b. *A motion was made to approve the calendar*
- c. **Vote: [5]-Yes [X]-No. Motion Carried.**

9. Recognition

- a. Great job to all parents and students for their dedication and diligence to the remote learning transition! This is not easy for anyone, but you have made the best of an unusual and difficult situation. We are proud of our ACA community and so glad that we are ALL in this TOGETHER!

10. New Business (none)

11. Adjournment

- a. *A motion was made to adjourn the meeting.*
- b. **Vote: [5]-Yes [X]-No. Motion Carried. Meeting adjourned at 6:22 PM.**

The next Regular Board of Directors meeting for Addenbrooke Classical Academy is scheduled for Tuesday, January 12, 2021 at 5:00 pm in the ACA High School 3rd Floor at 3605 S Teller Street, Lakewood, CO 80235.

Approved: January 12, 2021

Respectfully submitted:

L.L. Buck,
Addenbrooke Classical Academy
Secretary, Board of Directors