

# PACS Meeting Agenda

February 5, 2021



## 1) PACS Business

- a. What is PACS: PACS is the parent organization for Addenbrooke. We help with the “FUN” and community building things in the school, grades k-12.
  - b. PACS updates
    - i. Boosters now have their own DBA/trade name. We will be opening a new account for them
    - ii. Purchase of Coffee maker for HS campus. (MMM funds)
    - iii. Will be finalizing details of K-8 campus purchase(s) soon.
      - a. *Mrs. Spencer has requested a mini freezer, as well as solar lights for the flag pole.*
  - c. Accounting overview.
    - i. *PACS- \$25,357.04 in account*
    - ii. *There are still multiple payouts, monthly expenses, and we will need seed money for spring events.*
  - d. ‘Perpetual’ Fundraising
    - i. Box Tops – Fall submission check received for \$315.70 (goal \$500)
    - ii. King Soopers – Most recent quarterly check received for \$1148.92
      - a. Paid quarterly
      - b. Total since the beginning of our fiscal year (July 1<sup>st</sup>): \$2144.38
      - c. Money from this goes directly to Teacher/staff appreciation (PACS snacks, Staff Appreciation week, plus other things that may come up during the year)
      - d. This is with only 61 families participating!
    - iii. Amazon Smile – Fall payout of \$70.45
      - a. *Smile and Prime can be used simultaneously.*
- \*It was suggested to do fliers or videos to explain how to set up these perpetual fundraisers.*

## 2) Review of Events

## 3) Upcoming Events

- a. Valentine’s Parties – February 11<sup>th</sup>.
  - i. Being run by teachers this year
  - ii. 5<sup>th</sup> grade tea will still happen in their cohorts.
    - a. *Japanese themed*
    - b. *A parent has volunteered to help decorate before school.*
- b. PACS snacks – February 17<sup>th</sup> (due by February 15<sup>th</sup>)
  - i. Sign up genius
  - ii. Monthly on the 3<sup>rd</sup> Wednesday of the month
  - iii. Thank you for those who have stepped in to help

- a. *An email from a teacher expressing gratitude for the snacks was shared.*
- c. Skate City Nights – cancelled for the year.
- d. Looking ahead:
  - i. Sock Hop – Cancelled for this year.
  - ii. Staff Appreciation Week – May 3<sup>rd</sup>-7<sup>th</sup>. – still need some committee help

a. *Theme- This is the Greatest Staff*

#### 4) Tentative Upcoming Events

- a. Golf Tournament – Partnership with Booster Club
  - i. Fundraising Event
  - ii. Need volunteers to help plan and run. *Ashley Roseman has offered to help.*
  - iii. Will depend on finding a location as well as local Covid restrictions
  - iv. May end up being early summer, depending on response. *Could also be a great way to meet new families, so the beginning of the school year (August/September 2021) may be a possibility.*
  - v. May need to send out a survey to determine if the interest is great enough to warrant putting the work into the event.
  - vi. *Ashley Roseman has offered to help.*
  - vii. *Putt-Putt golf on campus or at a Putt-Putt location was suggested.*
- b. End of the Year ‘Carnival’/Family Fun night
  - i. NOT a fundraiser, just a fun community event.
  - ii. Need Volunteers to help plan and run.
  - iii. Will be outside, and will also depend on Covid restrictions- *Check Jeffco outdoors restrictions*
  - iv. Need to confirm availability/dates with administration.
  - v. Would take the place of this year’s Sock Hop.
  - vi. Carnival-style games, social distancing – style. Food Trucks. Music
  - vii. *Ideas of having an amazing race or scavenger hunt, in order to be COVID safe, was suggested, still having the food trucks available for event.*

#### 5) Open Comment or questions if time allows or is needed.

- a. *Mrs. Spencer had the idea of doing a Cup of Soup Drive with pop tops.*
- b. *Family nights at restaurants in order to fundraise and build relationships (through displaying artwork or just having family nights without an agenda of fundraising) with local small business in the school’s community was suggested.*

#### 6) Conclude Meeting/ confirm next meeting date Friday March 5, 2021.

\*Meeting began at 9 a.m.

\*\*12 were in attendance