



## Strategic Planning Meeting Minutes

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STRATEGIC PLANNING MEETING	<b>Date:</b> June 27, 2020 8:00 AM
ADDENBROOKE CLASSICAL ACADEMY	<b>Location:</b>
BOARD OF DIRECTORS	3940 Teller Street Lakewood, CO 80235

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**Our mission:** *Fostering a Culture of Free and Independent Thinkers through Tradition and Innovation.*

1. **Call to Order.** Pursuant to proper notice of the meeting, Mr. Chris Kuetemeyer called the meeting to order at 8:12 am in the Addenbrooke Classical Academy Conference Room.
  - a. Welcome Guests.
  - b. Roll Call. A quorum of the Board was present as follows: Mr. Chris Kuetemeyer – President; Mrs. Stephanie Vandenberg – Treasurer; Mrs. Lea Buck –Community Board Member, Secretary; Mrs. Sarah Rodriguez, Director; Mr. John LaBarbara, Community Board Member; Mr. Charles Wright – Executive Director; Mrs. Julie Spencer, Principal.
  - c. Public Comments
  - d. Announcements (none)
  - e. Approval of Agenda.
    - i. *A motion was made to approve this month’s agenda.*
    - ii. **Vote: [5]-Yes [X]-No. Motion Carried.**
2. Administration/Board of Directors Discussion Items
  - Review the return plan for the fall
    - Results from ACA parent and staff survey results (letter and survey attachment to follow)
    - Jeffco Restart Plan – draft of three options
    - Current Colorado outlook for opening and infection-related at-home orders
    - ACA health precautions and options
    - Options for parents
  - Conversation regarding potential alignment with classical networks
  - Budget revision with updated PPR and enrollment projections
    - PPR likely to decrease due to state budget cuts
    - Have to consider enrollment adjustments due to COVID
  - Update Strategic Plan and school policies.
    - Unable to update strategic plan with current COVID unpredictability of next 12 month trajectory for school. Will keep current strategic plan in place through 2020-2021 school year.
  - Review charter application renewal timeline
  - Discussion on policy for aligning all after-school clubs with Addenbrooke mission statement and plan for clubs during COVID

3. Administration Action Items (none)
4. Board of Directors Action Items
  - a. Approval of 2019-2020 final budget
    - i. *A motion was made to approve the 2019-2020 budget*
    - ii. **Vote: [5] –Yes, [0] –No. Motion carried.**
  - b. Approval of 2020-2021 proposed budget
    - i. Accounting for changes in funding per student and adjustment in enrollment
    - ii. *A motion was made to approve the 2020-2021 budget with 915 FTE projected.*
    - iii. **Vote: [5] –Yes, [0] –No. Motion carried.**
  - c. Proposal to eliminate all clubs for the time being, and procedure will be forthcoming for all clubs to reapply to ensure all clubs are in line with Addenbrooke mission
    - i. *A motion was made to approve this proposal*
    - ii. **Vote: [5] –Yes, [0] –No. Motion carried.**
5. Recognition
  - a. Phenomenal job of the leadership and staff for the transition during the sudden COVID adjustments
6. New Business (none)
7. Adjournment
  - a. *A motion was made to adjourn the meeting.*
  - b. **Vote: [5]-Yes [X]-No. Motion Carried. Meeting adjourned at 11:16 am.**

The next Regular Board of Directors meeting for Addenbrooke Classical Academy is scheduled for Tuesday, July 14, 2020 at 5:00 pm in the ACA Board Room at 3940 Teller Street, Lakewood, CO 80235.

Approved: July 14, 2020

Respectfully submitted:

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L.L. Buck,  
Addenbrooke Classical Academy  
Secretary, Board of Directors