

# Magdalene Glemkowski, RN

[REDACTED]

[REDACTED]

## Professional Summary

Compassionate and skilled RN with solid clinical experience in PACU, progressive and critical care units. Dedicated to providing excellent patient care and to contributing to a team atmosphere. Additional professional experience in serving on multiple nonprofit boards, with a dedication to helping organizations live out their missions

## Education

**Bachelor's of Science in Nursing** **May 2013**

Binghamton University - Summa Cum Laude

**Bachelor's of Science in Biology** **May 2011**

Franciscan University of Steubenville - Cum Laude

## Experience

**Registered Nurse at UHealth, Highlands Ranch Hospital** **June 2019-Current**

Practiced in Pre-Op and PACU Care of surgical patients, meeting the needs of a broad range of patients in both the immediate preoperative and post-operative stages.

**Staff Nurse at Kishwaukee Hospital, Northwestern Medicine Health Care** **Oct 2016 - Aug 2018**

Practiced in PACU, caring for broad range of surgical patients in the immediate post-operative stage. See above for description of scope of care in PACU.

**Staff Nurse at St. Joseph Mercy Hospital Ypsilanti, MI** **August 2013 - February 2016**

Practiced in the settings of both Progressive Care and Critical Care Units, providing care for patients within a broad spectrum of diagnoses and treatment plans, with a high percentage of patients with pulmonary diseases. Responsibilities included, but are not limited to:

- **Certifications and Licensure:** ACLS, PALS, BLS certified; current RN license in CO

## Additional Experience:

Board Member Roles:

"L'Alto Catholic Institute" Jan 2018 - Jan 2021

"SOLT Family Mission Experience" Oct 2023 - current

Patrick,

Thank you for this opportunity to apply for the open board position at Addenbrooke. If you have any questions, don't hesitate to reach out! My answers to the listed questions are below.

-Maggie

**a. *Why you are interested in the position?***

I believe that a board position is an opportunity to make a positive impact on a cause you believe in, and provides you with insights to that cause that help you better support and collaborate with the other individuals involved. Over the last few years, we have continually grown in our appreciation for Addenbrooke Classical Academy, and believe that it is providing invaluable opportunities for the children of our community. As a parent, strong education opportunities within a framework that promotes virtue is a cause I consider to be of great value.

**b. *What do you believe classical education is, and why is it important?***

Classical education provides not only a sound, comprehensive, and well rounded approach to the content children study, but additionally forms *scholars and therefore leaders*. Instead of simply memorizing information as it comes, a child is given the academic opportunity to learn **how** to learn - and to eventually pursue on their own merit further learning. The philosophical backdrop woven into classical education pushes the aspiring scholars to wonder at the "why" behind each topic, and therefore to be able to both look back and to learn from history, while also looking forward into their own life journey with an ability to derive deeper meaning from the information they are exposed to. To teach a child at a young age to love and pursue truth, beauty, and goodness is to form a person to have the intellectual and moral qualities most needed in leaders in today's world - whether those leadership positions be in politics, work offices, schools, or leading a young family forward, the ability to critically think and apply the wisdom of the greatest minds of history is invaluable.

**c. *What do you believe the difference is between a governing board and a managing board?***

A governing board accepts the fiduciary responsibility to advocate for what is best for the organization. This board collaborates together to oversee strategic direction of the organization, and commit to the mission and vision being honored in all major decisions. A managing board is involved in day-to-day operations, more tactical in nature, and immediately present to pressing needs of the organization. The governing board maintains a relationship with the leadership of the organization, while the managing board likely would be more involved with a broader range of staff.

**d. *What do you believe are the strengths and weaknesses of Addenbrooke Classical Academy?***

A great strength of ACA is the ability to meet each student where they are at. The strategic use of the schedule and specials allows the primary teacher the chance to spend time with fewer students during a set period each day, allowing them to be better aware of each

child's needs. An additional strength is the emphasis on the fine arts, with music and art being recognized as the "applied" aspect of different studies. Finally, the commitment to a truly classical education while not shying away from using technology when appropriate to help further students' opportunities is a great dynamic at the school.

A weakness of ACA is the size of the K-8 student body. The explosive growth of the school, while in many ways a positive sign of the great things happening, seems to have led to numerous challenges, whether from some faculty and staff being unprepared for a student body this size, or the physical limitations of the location, such as the parking lot or lunch room. Even the large gym seems too small for all events!

***e. What skills or expertise do you bring to the position?***

This would be my third board position. My first position was with a non-profit, "L'Alto Catholic Institute", that provided strategic oversight to churches in their efforts to form disciples. I currently serve on the board of "SOLT Family Mission Experience", which provides affordable and adaptable short term mission opportunities to families. I am familiar with the flow of board meetings, have proven myself to be a committed board member, and am passionate about helping organizations truly live out their mission.

I have been critical care nurse for over a decade. My work as a nurse has taught me an incredible amount about advocating for others, teamwork, active listening, and leadership.

My husband and I are raising four young kids and have a deep love of our faith and very much value education. This brings a personal investment, in addition to my belief in the cause of the school.

***f. Are you committed to sign the Board of Directors Handbook, if appointed?***

Yes, I would.

***g. What is your availability to serve the school and board?***

I can commit to monthly meetings, and the occasional additional board gathering/need. I am quick to reply to emails, and would be happy to help connect with prospective parents when appropriate, or to promote school events.

Maggie Glemkowski

[REDACTED]  
[REDACTED]

Chrissy Liu, JD

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January 3, 2025

Dear Patrick and Members of the Addenbrooke Classical Academy Board Selection Committee,

I am writing to express my interest in joining the Board of Directors at Addenbrooke Classical Academy. As a committed member of this school community, I truly believe in Addenbrooke's mission and would love the opportunity to contribute to its continued success.

I'm interested in this role because I'm passionate about the principles that guide Addenbrooke and want to support the school's goals, both short- and long-term. With prior experience serving on boards, I understand the importance of strategic oversight and collaborative leadership in achieving organizational excellence, and I'm eager to bring that experience to the Addenbrooke board.

Classical education is particularly meaningful to me. I see it as a way to address gaps in today's educational system by focusing on character development, offering a well-rounded education, building a strong foundation of knowledge, and encouraging intellectual curiosity and a love of learning. This approach doesn't just prepare students for tests—it prepares them to be thoughtful, engaged members of society. I've seen this philosophy in action at Addenbrooke, and I'm inspired by the difference it makes.

In my view, the role of a governing board differs fundamentally from that of a managing board. While a managing board focuses on operational details, processes, and day-to-day outcomes, a governing board's responsibilities center on organizational health, strategic direction, structural oversight, and overall results. I understand the critical distinction between these roles and am prepared to contribute as a member of a governing board focused on Addenbrooke's long-term success.

As an Addenbrooke family, we've experienced firsthand the school's many strengths: strong leadership, commitment to its mission, a wonderful sense of community, and steady growth. Like any organization, though, there are areas to improve, such as clearer and more consistent communication from leadership and others, managing the pace of growth, and addressing teacher retention. I see these challenges as opportunities for growth.

Professionally, I bring a wide range of skills and experiences to the table. I've worked as a practicing attorney, adjunct professor, healthcare administrator, and business owner. These roles have sharpened my strategic thinking, problem-solving skills, and ability to approach challenges with fresh perspectives. I also served a two-year term as Vice President of the Board for the Colorado Metalsmith Association, which gave me valuable insight into effective board governance.

If appointed, I'm fully committed to signing the Board of Directors Handbook and fulfilling all the responsibilities that come with the role. I'll attend regular meetings and contribute wherever else I can to support the board's work and Addenbrooke's mission.

Thank you for considering my application. I'm excited about the opportunity to give back to this incredible school community and would love the chance to discuss how my skills and experiences align with the needs of the board.

Sincerely,

*Chrissy Liu*

Chrissy Liu  
Second Grade Parent (Avery Liu)

# Chrissy Liu, JD

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## EXPERIENCED LEADER

A seasoned leader with over thirteen years of experience managing complex programs within academic institutions and nonprofit organizations. Proven expertise in leading multidisciplinary teams, driving strategic initiatives, and improving operational and customer experiences. Passionate about enhancing organizational performance and fostering a mission-driven approach in all operations. Adept at navigating regulatory environments, securing funding for sustainable programs, and implementing data-driven solutions to achieve organizational goals.

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## KEY COMPETENCIES

Leadership	Program Development	Relationship Building
Strategic Planning	Regulatory Compliance	Public Speaking
Team Building and Management	Strategic Communication	Operations Leadership

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## PROFESSIONAL EXPERIENCE

### **The Center for Health Design** **Director, Programs and Operations**

**Concord, CA Oct 2024 - Present**

Responsible for aligning all of The Center's programs to achieve the organization's strategic mission, as well as overseeing the day to day operations.

### **Chrissy Liu Jewelry** **Owner and Creator**

**Lakewood, CO Oct 2018 - June 2024**

Founded and successfully operated a handcrafted jewelry business, overseeing all aspects of customer service, sales, and operations.

#### **Accomplishments:**

- Achieved sales growth year after year by building a robust online presence and cultivating a loyal customer base, leading to the placement of products in six retail locations nationwide.
- Consistently achieved high customer satisfaction by delivering personalized service, maintaining timely communication, and resolving issues effectively.
- Featured in prestigious publications including Vanity Fair UK, InStore Magazine, JCK Magazine, and Voyage Denver Press, demonstrating a strong commitment to brand excellence and industry recognition.

### **Point B Consulting** **Senior Associate**

**Seattle, WA Jan 2016 - Sept 2017**

Led critical healthcare projects aimed at enhancing patient and customer experiences within hospital systems.

#### **Accomplishments:**

- Successfully led the Alvord Brain Tumor Center at the University of Washington through a significant physician leadership transition, ensuring uninterrupted operations and maintaining high levels of patient satisfaction.
- Spearheaded the implementation of electronic health record (EHR) systems for the clinic, significantly enhancing service delivery and streamlining patient care processes.
- Developed and implemented process improvements that reduced patient appointment wait times, increased operational efficiency, and aligned with key patient satisfaction objectives.

**Seattle Cancer Care Alliance (Fred Hutch and University of WA)****Seattle, WA May 2014 - Jan 2016****Service Line Manager, GI Oncology and Sarcoma**

Led strategic initiatives to enhance access, efficiency, and service quality within the GI Oncology and Sarcoma service lines.

**Accomplishments:**

- Successfully advocated for and established the Access Coordinator role, resulting in improved patient access and significantly reduced wait times.
- Designed and implemented data dashboards in Tableau to monitor service line utilization, enabling more informed and effective decision-making across the organization.
- Collaborated with clinical and administrative teams to streamline workflows, leading to measurable improvements in both provider efficiency and patient care experiences.

**Duke Cancer Institute****Durham, NC June 2012 - May 2014****Administrative Director**

Directed strategic planning and program development to advance patient care and support services at the Duke Cancer Institute.

**Accomplishments:**

- Spearheaded the creation and successful launch of a multidisciplinary clinic for cancer survivors, significantly improving patient navigation and post-treatment care outcomes.
- Developed and expanded the Cancer Pro Bono Legal Project, providing critical legal services to cancer patients across North Carolina, greatly increasing access to necessary resources.
- Acted as a key liaison among clinical teams, administration, and external stakeholders, driving program enhancements and advocating for policy changes that positively impacted both patient and provider experiences.

**George Washington University Cancer Center****Washington, DC Oct 2010 - June 2012****Division Director for Cancer Prevention and Community Health**

Led the strategic direction of the division, driving initiatives that significantly improved public health outcomes and established the division as a leader in cancer prevention and community health.

**Accomplishments:**

- Created and launched a cutting-edge cancer prevention text message program, which was featured at the national mHealth Summit 2012, showcasing the program's impact on health communication and patient engagement.
- Secured \$350,000 in grants, demonstrating skill in funding acquisition and ensuring the sustainability and growth of the division's initiatives.
- Provided critical advice on the DC Cancer Plan of 2012 and the strategic plan of the DC Cancer Consortium, ensuring alignment of public health initiatives with broader policy goals.

**Safe Kids Worldwide, Children's National Medical Center****Washington, DC Oct 2005 - Oct 2010****Director, Program Operations and Communications**

Developed and managed influential national public health programs, with a focus on childhood injury prevention and strategic communication.

**Accomplishments:**

- Served as the leading national expert on childhood injury prevention, raising the profile of Safe Kids Worldwide through high-profile media appearances on CNN, NPR, and ABC World News Tonight.
- Increased the program department's budget by \$1.2 million over three years through successful grant writing and corporate partnerships, demonstrating strong financial management and fundraising capabilities.
- Co-chaired the Education and Training Committee for the CDC's National Action Plan on Childhood Injury, playing a key role in developing national educational strategies and training programs.

**Children's National Medical Center****Washington, DC June 2004 - Oct 2005****Manager, Mobile Health**

Managed the pediatric ambulatory clinic and mobile medical program, ensuring high standards of care and operational excellence.

**Accomplishments:**

- Led the department through a successful JCAHO accreditation process, ensuring compliance with healthcare standards and demonstrating leadership in quality assurance.
- Secured grant funding to expand service delivery to an additional two sites in underserved areas of Washington, DC.
- Coordinated disaster relief care for Hurricane Katrina victims, showcasing adaptability, effective crisis management, and a commitment to delivering compassionate care under pressure.

**Raden & Smith, PC****Silver Spring, MD May 2003 - June 2004****Associate Attorney**

Conducted research and analysis of complex legal issues and presented findings to managing partners. Represented clients in medical malpractice, family law, corporate law, social security disability, contract law, and personal injury litigation matters.

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**EDUCATION****University of Pittsburgh School of Law (Pittsburgh, PA)**

Juris Doctor Degree

**Ateneo Pontificio Regina Apostolorum (Rome, Italy)**

Graduate Studies in Bioethics

**Catholic University of America (Washington, DC)**

Bachelor of Arts in Philosophy, Magna Cum Laude

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Hello Patrick,

I am writing you this email as I am highly interested in a board position at Addenbrooke Classical Academy. It would be a great privilege and honor to serve on the board of this amazing school that my two children attend. We have been attending Addenbrooke since 2020 and we all love this school!

I am interested in this position because I feel it is important to be involved in your children's school at any level. As a parent, I understand the importance of creating a school environment that fosters growth, inclusivity, and the well-being of students. By serving on the board, I want to actively contribute to policies and decisions that support the school, parents, students, and the teachers, so that Addenbrooke remains the amazing school it is!

I believe classical education is focused more on core academics. Classical education teaches students critical thinking, character development and communication skills... The study of Latin helps students to understand the root of words that in turn allows them to expand their vocabulary. I believe it taps into their creativity and allows for a broader way of thinking. I feel classical education is important because it goes back to the basics and contributes to the development of well-rounded, critical thinkers, and teaches usable information that helps them better understand life and the world around them. It teaches students language and communication skills, and to appreciate the arts.

The difference between a managing and governing board is a governing board is the highest decision making. It ensures full compliance with all legal requirements and explores all measures to avoid issues that could be a risk to the organization. A governing board, enforces rules, regulations, and policies.

A managing board is the day-to-day operations of the organization, such as planning and budgeting, setting goals and objectives, organizing resources and personnel, and overseeing operations.

So, the short answer is a governing board is the process of setting the rules and regulations, a managing board is the process of implementing them and ensures that the organization is run efficiently and cost-effectively.

I feel Addenbrooke Classical Academy's strengths is the core curriculum and the administrative/teaching staff. A weakness I see is teacher turnover.

I feel I would bring to the Addenbrooke Classical Academy Board is my leadership experience, communication skills and dedication. I'm passionate about fostering a positive educational experience for all students, advocating for effective policies and working collaboratively with parents, teachers and administrators to ensure that every child has the opportunity to succeed. My background and leadership roles from being President for 3 years of my homeowner's association to my personal pursuits has given me the skills to make thoughtful well-informed decisions that can positively impact Addenbrooke. I'm excited to bring my dedication, integrity and commitment to this important role. This is a great opportunity as most public schools do not have their own school board like Addenbrooke does.

Thank you for your consideration.

I am committed to sign the Board of Directors handbook and my availability is very flexible!

Sincerely,

Melody Kirchner

# MELODY KIRCHNER

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## Professional Summary

I am a dedicated and reliable leader with a strong ability to communicate and motivate. I am currently serving as the president of my neighborhood homeowners association. I have developed strong organizational and leadership skills working closely with my community to plan neighborhood events, ensure smooth operations and resolve issues effectively. In addition, I am actively involved in my children's school, working closely with educators and parents to support the school community. I am committed to personal growth and supporting the well-being of my family and community. I balance an active and busy lifestyle as a stay at home mother, hairstylist, gardener, and beekeeper. My long career as a hairstylist has sharpened my attention to detail and creativity, while at the same time strengthened my communication skills. I am honest, dependable, hard-working, committed, and always willing to go the extra mile.

## Skills

- Attention to detail
- Effective communication
- Events coordination
- Decision-making
- Responsible and dependable

## Work History

### Hairstylist

#### Self-employed Business Owner – Lakewood, CO

- Built a loyal clientele through exceptional customer service and attention to detail in styling techniques.
- Collaborated with fellow stylists to create a positive work environment and share best practices.
- Successfully managed a high volume of clients during peak hours while maintaining a calm and efficient demeanor.
- Provided exceptional customer service, ensuring client satisfaction and repeat business.
- Mentored apprentice hairstylists throughout their training period, offering guidance on technical skills as well as professional etiquette within the workplace setting.
- Participated in promotional events within the community resulting in increased visibility for the salon among potential new clients.
- Managed inventory levels of products while maintaining adequate stock for both professional use

and retail sales.

- Built strong and lasting rapport with clients through integrity and consistency.

## **Education**

**1st Degree Black Belt:** Martial Arts, 2023

**American Taekwondo Association** - Lakewood

District and State champion

**Energy Medicine Practitioner:** 2017

**The Four Winds Society** - Chile

**Cosmetology:** 1995

**Michael Taylor Institute of Hair Design** - Arvada, CO

Consistent continued education

**GED:** 1992

**Greeley West High** - Greeley, CO

## **Certifications**

- Cosmetology License - Colorado Board of Cosmetology.
- Continuing Education Units (CEUs) in cosmetology-related courses – State-specific requirement from the State Board of Cosmetology.
- 300-hour Core Curriculum Energy Medicine Certification.
- Songahm Black Belt Certification.