



Regular Meeting Minutes

REGULAR MEETING

Date: March 9, 2021 5:00 PM

ADDENBROOKE CLASSICAL ACADEMY

Location:

3rd Floor Conference Room

3605 S Teller St.

BOARD OF DIRECTORS

Lakewood, CO 80235

and via Zoom

Our mission: *Fostering a Culture of Free and Independent Thinkers through Tradition and Innovation.*

1. **Call to Order.** Pursuant to proper notice of the meeting, Mr. Chris Kuetemeyer called the meeting to order at 5:08 pm.
 - a. Welcome Guests in person and via Zoom. Justin Hagen; Marci Tripp; Alicia Black; April Maness; Jason Cross; Julie Spencer; Amy Burbick; Jayme Massingill; Rebekah Henthorn; Betty Schwettmann; Jayna Bond; Kacey Mears; Laura Benninger; Madeline Olson; Lorrie (Hostetler?); Mark Brand; Nick Bidinger; and Tanya Zerbo.
 - b. Roll Call. A quorum of the Board was present as follows: Mr. Chris Kuetemeyer – President; Mrs. Stephanie VandenBerg – Treasurer; Mrs. Lea Buck –Community Board Member, Secretary; Mrs. Sarah Rodriguez, Director. In addition, Mr. Charles Wright – Exiting Executive Director and Robert Wagner—Interim Executive Director via Zoom, were present. Mr. John LaBarbra, Community Member, was absent.
 - c. Public Comments from Amy Burbick, Jason Cross.
2. Announcements (none)
3. Approval of Agenda.
 - a. *A motion was made to approve this month’s agenda.*
 - b. **Vote: [4]-Yes [X]-No. Motion Carried.**
4. Consent agenda
 - a. *A motion was made to approve last month’s minutes with a change regarding the Board’s “decision” about Charles Wright’s continued role with Addenbrooke. Since no decision was made by the Board at that time, this will be changed to “discerning.”*
 - b. **Vote: [4]-Yes [X]-No. Motion Carried**
5. Administration/Board of Directors Discussion Items
 - a. A warm welcome to Mr Robert Wagner, who will be serving as Interim Executive Director
 - b. General Updates—Executive Director
 - i. COVID update
 1. Entire 8th grade was quarantined last week
 2. JeffCo released updated quarantine process effective today, March 9th. ACA purchases health services through JeffCo, thus ACA follows JeffCo guidelines.
 - ii. Enrollment update
 1. Total enrollment 887 for next year
 2. 30 students not returning next year, which is a fantastic rate of attrition
 3. KG down 19 for next year

4. Special Ed is full for K-8 for next year
 5. 7th and 8th grades are full with a waitlist
 - iii. Budget update
 1. Projected 920 FTE for next school year. Currently, we are 33 students short of this projection. Very likely we will meet this enrollment projection
 2. PPR may increase between now and next school year
 - iv. School start time
 1. Proposal before the Board regarding an earlier start time. Drafted by Julie Spencer. First reading by the Board. No decision made on changing start time.
6. Administration Action Items (none)
7. Executive Session.
- a. *A motion was made to enter executive session. Vote: [4]-Yes [X]-No. Motion Carried.*
 - b. Entering executive session at 6:10 pm.
 - c. Personnel matter
 - i. [§24-6-402(4)(f), C.R.S. Personnel matters, identifying the person or position to be discussed.]
 - d. *A motion was made to exit executive session. Vote: [4]-Yes [X]-No. Motion Carried.*
 - e. Ending executive session at 7:16 pm
8. Board of Directors Action Items
- a. *A motion was made to offer a consulting contract to Charles Wright for the time period of July 1, 2021 – June 30, 2022, and that the Board approve Chris Kuetemeyer, Board President, to present the offer and its specifications to Mr. Wright.*
 - b. **Vote: [4]-Yes [X]-No. Motion Carried**
9. Recognition
- a. Retiring teachers: Noma Bates and Colleen Canterbury. They have both done amazing service to our school.
 - b. The amount of work that Matt Cantrell has put into making an ACA athletics season has been so appreciated by the Board and parents of Addenbrooke.
10. New Business (none)
11. Adjournment
- a. *A motion was made to adjourn the meeting.*
 - b. **Vote: [4]-Yes [X]-No. Motion Carried. Meeting adjourned at 7:17 PM.**

The next Regular Board of Directors meeting for Addenbrooke Classical Academy is scheduled for Tuesday, April 13, 2021 at 5:00 pm in the ACA High School 3rd Floor at 3605 S Teller Street, Lakewood, CO 80235.

Approved: April 13, 2021

Respectfully submitted:

L.L. Buck,
Addenbrooke Classical Academy
Secretary, Board of Directors