

Good morning Michael,

Please accept this email as my indication of interest for a board position with Addenbrooke Classical Academy as I have answered the questions posed below. Also, I have attached a professional resume which details my experience and skills obtained in the workplace.

a. why you are interested in the position;

--This position interests me as I have 5 children attending Addenbrooke who have had a very positive schooling experience within the past 6 years. Their experience is based on a foundation focused on fact-based classical education, which is facing some challenges within school culture at this time. I would like to help influence maintaining a strict classical education philosophy that helps students maintain independent thought with proven universal understanding.

b. what you believe classical education is and why it is important;

--Classical education is the full manifestation of creative capacities being elevated in independent thinkers. A functional understanding of music, art, and literature allows students to expand their belief system within scientific or mathematical facts and truly incorporate the beauty of human nature into the evidence based theories I'd like to uphold. I believe a well rounded classical education is important as it encourages and develops a love for learning and the pursuit of truth versus simple memorization of facts or statistics. This creates a curiosity to continue learning beyond the classroom.

c. what you believe is the difference between a governing board and a managing board;

--A governing board is more strategic and influencing. While a managing board gets into day to day operations of an entity to help drive tactical decision making. I believe a governing board has a responsibility to make decisions that uphold the stated charter of the institution they are supporting. The governing board needs to help maintain the foundation upon which their entity was founded through large scale decision making and overall leadership. A governing board would not be involved in managing staff, activities, schedules, etc. as their focus is to support the foundational mission and values.

d. what you believe are the strengths and weaknesses of Addenbrooke Classical Academy;

--I believe the strengths of Addenbrooke Classical Academy are foundational excellence and a commitment to the classical education process. I've also seen teachers be very conscientious about communicating with parents when needs arise which is a good sign of leadership and accountability. Weaknesses are not very common. One item I would highlight is the speed of communication on big issues/decisions. This may have been exacerbated over the recent two years, but when an issue with big implications is pending, communication for students and parents needs to be more efficient and timely.

e. what skills or expertise you bring to the position;

--I've been a people leader for 13+ years which helps with active listening, open ended questions, and building accountability. Within a large financial services company, I was tasked with working collaboratively with 40 other managers to manage a customer service team focused on efficiency and client satisfaction. Quick decision making, brainstorming, and charting

a path forward are items I like to focus on when working with others to best determine strategies. I also have a basic understanding of technological systems and data analysis.

f. your commitment to sign the Board of Directors Handbook, if appointed;

--If chosen to serve on the Addenbrooke Classical Academy Board of Directors, it is my intent to sign the Board of Directors Handbook. I will also obtain a copy of *Cultural Literacy and the Knowledge Deficit* by E.D Hirsch to read and fulfill that board qualification.

g. your availability to serve the school and board.

--I do not anticipate any challenges with my availability to serve on the board. Currently my job is remote and offers some scheduling flexibility which can help ensure attendance at all board meetings. I also have been to many school activities throughout the years and will continue supporting the students at their events.

Please do not hesitate to reach out if you have questions or need any additional information from me.

Thank you for your time and consideration.

All the best,

Daniel Krivoniak

DANIEL M. KRIVONIAK

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CUSTOMER EXPERIENCE PROFESSIONAL

Motivated, articulate leader with a continuous improvement mindset within technology and financial services. Experience collaborating with others on client change management, implementation readiness and support, and improving efficiencies. Possess current Series 7, 66, and 24 licenses through professional affiliation with FINRA. Life, Health, and Variable Contracts history. Proven ability to support associates in driving quality and successful customer outcomes.

Ethical, resourceful, inclusive, competitive, and versatile. Areas of expertise include:

Strategic Planning • Leadership • Risk Management • Investments • Analysis • CRM Systems
Process improvement • Microsoft Office: Excel, PowerPoint, Outlook

PROFESSIONAL EXPERIENCE

Annexus Retirement Solutions

August 2021—Present

Product Manager, August 2021—Present

- Stood up Production Support for both business and technology operations amongst all stakeholders from scratch thru JIRA.
- Creating memos for multiple product features within a Target Date Fund integrating lifetime income capability.
- Manage educational aspects of external stakeholder onboarding across the entire product value chain.
- Primary account manager for business support while in production. Working collaboratively with Recordkeeper, Insurance Carrier, and underlying technology stakeholders to ensure timely financial data transfer and security across business lines.

TIAA, Denver, CO

February 2008—November 2020

Team Manager – National Support Line, November 2019--November 2020

Leader and performance coach of licensed Sr. Financial Consultants for our internal support desk team resolving the most complex cases and issues.

- Led the department in our accuracy metric which directly correlates to fewer frontline consultant errors. Weekly Quality Assurance reviews to evaluate service standards and track defect trends.
- Achieved over 7% YOY improvement in customer resolution cycle times. By developing a dual associate role adding escalated call Case Manager duties to improve ownership, we increased customer success through complaint resolution which correlates positively to client retention outcomes.
- Led fellow managers and directors through our QA software transition to a cloud-based Genesys software. Achieved great success in ensuring their understanding of where to find reporting, dashboards, and how to create more efficient queries. Adoption improved by 55% in under 60 days.
- Analyzed data from NSL high utilization dashboard to influence leadership decisions on New Hire training for retirement product support (401k, 403b, and 457b), and coaching pods.

Team Manager – National Contact Center, February 2015—November 2019

Manage Financial Services Consultants to achieve better outcomes in client satisfaction, efficiency, and growth through engaging individual plan participants.

- Compliance audits for Insurance and FINRA licensing in addition to CE requirements for over 60 consultants.
- NCC project lead for product redesign of Retire Plus Series allocation products. User experience strategy and testing with IT to ensure proper naming conventions within service systems. Collaborated with product Director on marketing needs and client educational support.
- Developed resources and job-aids for consultants while working through CRM system changes. 10 plus years of experience with Oracle based, Salesforce, and proprietary client management programs.
- Cross-functional collaboration with Institutional sales teams, relationship managers, and data leads to immediately recognize transition errors on in-plan annuities, communicate with business partners and assist with data reconciliation.
- Fostered an inclusive environment through collaboration, tactical solutions and celebration of wins. Focused the team daily on retirement consultations to help participants develop an income strategy and refer business for asset growth and retention to our Advisory partners.

Advisor, Advice and Investment Services (AIS), January 2011–February 2015

Met with individual clients to assess their financial goals and determine asset allocation. Assisted with products and personal financial needs to get clients to and through retirement comfortably.

- Selected as a core member of the Money Movement Rollover Transformation project team; represented the AIS/FCG as a subject matter expert partnering with Financial Consulting business management. Engaged with key stakeholders from design through middle office creation, resulting in the creation of a rollover specialist middle office role within compliance standards.
- Effectively discovered client needs to assist with financial planning specific to each client's goals while providing personalized asset allocation advice. Robust education on our core annuity products and how they complement client income needs. Managed a book of clients and held annual review meetings to build strong relationships and ensure portfolio adaptability.
- Used analytics tools through Ibbotson and Morningstar to help build risk appropriate allocation models.
- Acted as a leader by running team huddles and consultative sales process pods while working with leadership to help adapt the consultative sales process to AIS's phone-based advisory offer.

EDUCATION

Master's Degree, IT Management • Colorado State University Global
 Coursework: Managing Virtualized and Cloud Systems (SaaS), Business Intelligence,
 Data Mining and Visualization, Business Analytics
 Introduction to analytics tools: Tableau, SAS Analytics, DOMO, Rapid Miner

Bachelor of Science (BS) Biology, Cum Laude • Franciscan University of Steubenville, Steubenville, OH

ACTIVITIES

- Involved Diverse Abilities BRG member who partnered on an educational project with BR&L. This focused-on design of architect templates that require usability improvements to meet the needs of diverse learners across the entire enterprise.
- TutorMate program participant engaged in teaching young readers, 2016-2018.

Michael Edlen,

I am submitting this letter to you to formally express my interest in joining the ACA Board of Directors. I feel called to serve in a position in which I can contribute and influence the education and future of ACA students and its community. I am interested in the position because I have six children, four of whom currently attend and thrive at Addenbrooke. As such, I have a vested interest in the future and success of my children, and all ACA students.

When I think of Classical Education, I think of a focus on reading, music, natural sciences, and history. When I hear the word classical it also evokes thoughts of an educational system that is time-tested, proven, and effective. I believe Classical Education also fosters a sense of critical thinking and free thinking. I think this is key for developing our youth to be capable of not just being cogs in the societal wheel, but also to encourage them to think and develop in different ways, thus enabling them to better contribute to society as a whole.

Although I do not have direct board membership experience, I do have experience presenting to boards and executives. I also completed a 9 month course in 2019 called Leadership Arts by CBCA which is designed to prepare people to serve on nonprofit boards and increase civic engagement in the arts. My understanding of the difference between a governing board and a managing board lies in the amount of hands on execution that is expected. Governing boards are typically higher level and strategic and don't typically involve executing directly on the work and vision that is set forth. Managing boards tend to be more hands on with the execution of the vision in an operational sense. As far as additional skills or expertise go, I have experience in the tech sector and have been in the IT Field for 16 years and have served numerous functions. My background in IT could help by bringing new viewpoints and experiences to the board.

Some of ACA's strengths relate to the staff and the students. I think there are some really passionate teachers who truly enjoy their work and carry out their duties with passion and care, and there are also some great students who attend the school and care greatly about the quality of our school. Some weaknesses that I've seen are around teacher retention and the difficulties with resources that allow the school to expand and grow.

If selected to become a board member, I will sign the Board of Directors Handbook, and am available to serve immediately.

Sincerely,

Patrick Cordova

Accomplished IT Professional with 16 years of proven ability to perform in a wide range of dynamically changing corporate environments

Professional Experience:

Director of IT / Delta Dental of Colorado – Denver, CO	01/2018 to Present
Manager of Infrastructure / Graebel Companies – Aurora, CO	01/2015 to 01/2018
Infrastructure Team Lead / Graebel Companies – Aurora, CO	11/2013 to 01/2015
Windows Engineer I / Graebel Companies – Aurora, CO	09/2012 to 11/2013

Education:

Computer Science / B.S. – Colorado School of Mines, Golden, CO	2006
Electrical Engineering / Minor	

April 30, 2022

Addenbrooke School Board Members,

I am driven by the strong belief that if every child has access to a high-quality education, we can solve many of today's societal challenges and I believe Addenbrooke's core philosophy aligns with this belief. As a father with two students at Addenbrooke, I would like the opportunity to contribute to what the school is building.

A classical education offers content-rich curriculum that covers a wide variety of subjects. It focuses on cultivating a student's love for knowledge rather than high standardized test scores. It instills discipline, good habits, and respect to create well-rounded critical and independent thinkers. These are traits of individuals that can have meaningful impacts on their communities.

As much as I have a passion for public education, I do not have a formal background in education or public policy. I would come into this role with a humble disposition looking to contribute to the strategic direction of the school and to help ensure that its mission and standards remain intact. I am willing to learn what I do not know, share what I do, and leave the daily operations to those with the experience.

There are many things that make Addenbrooke great—passionate leadership, dedicated teachers, modern facilities, and no tuition; but the biggest differentiator is its foundation in classical education. Over the last three years it has been unfortunate to see the school drift away from this. There also appears to be challenges with employee turnover and funding, perhaps preventing the school from expanding learning opportunities to students.

I have built and led teams in the financial technology sector for both large and small companies. There are always unique challenges that slow down growth—i.e. not understanding your customer, poor communication, losing focus of your vision, etc. Success requires the ability to identify the core issues, then develop, get buy-in, implement, and track the solution. I think my experience in understanding this process can provide value to the Board.

If appointed, I am fully committed to signing the Board of Directors Handbook. I am generally available in the evenings and maintain a flexible schedule. I appreciate the opportunity to contribute to the growth of Addenbrooke Classical Academy.

Sincerely,

John Contogiannis

JOHN CONTOGIANNIS

720-483-5176 | jcontogiannis@gmail.com | www.linkedin.com/in/johncontogiannis | Denver, CO

PROFESSIONAL EXPERIENCE

FUZE PAYMENTS, Denver, CO

B2B financial technology solutions for mid-market companies.

Payments Solution Advisor

2020-Present

Collaborate with customers and internal teams to build and deploy payment solutions directly and through partners.

BANCTEK SOLUTIONS, Denver, CO

Independent Sales Organization (ISO) for SMB payment processing.

Vice President of Sales (Direct & Channel)

2015-2020

Responsible for building an Integrated Payments division (Indirect and Direct POS ISVs), restructuring Operations to support partner model, while continuing to grow revenue through direct sales.

PENSMORE, Denver, CO

Start-up payment integration software developer with a credit card integration to the QuickBooks product suite.

Vice President of Partnerships

2014-2015

Responsible for prospecting and recruiting strategic partnerships in addition to building a partner reseller channel. Targeted point-of sale developers for ISV integrations and QuickBooks resellers and accountants as referral partners.

MERCURY PAYMENTS, Denver, CO

Leading Payment Processor in ISV and channel partnerships for integrated point-of-sale credit card payments.

Sr. Alliance Manager

2011-2014

Responsible for managing and growing the top indirect selling point-of-sale ISV accounts. Portfolio included 10 software developers with 500+ active resellers in the retail and hospitality sectors.

EDUCATION

Bachelor of Science, Business Administration and Finance (2012)

Regis University, Denver, CO
